Company name: _____

Invoice Address: _____

Phone/Fax/e-mail: _____

Contact person: _____

Signature: _____

We hereby confirm the following order:

	Number	Staff		
❑		Decorator / Helper -minimum 2 hours	Please use the chart below to define the operating times.	10.00 Person per hour (€)
❑		Booth security per hour -minimum 6 hours	Please use the chart below to define the operating times.	6.00 Person per hour (€)
❑		Hostesses, English speaking -minimum 5 hours	Please use the chart below to define the operating times.	8.00 Peron per hour (€)
❑		Electrician	Please use the chart below to define the operating times.	15.00 Person per hour (€)
❑		Technician for PC and AV equipment -minimum 2 hours	Please use the chart below to define the operating times.	20.00 Person per hour (€)
❑		Photographer*	Please use the chart below to define the operating times.	agreement

VAT 20% is not included in the prices

*Can only be hired for taking pictures of client's booth

Operating times for Decorators, Booth security and Hostesses:

	Date	Time	Personnel e.g. decorator, hostess	Amount	Contact person onsite
❑		from _____ h to _____ h			
❑		from _____ h to _____ h			
❑		from _____ h to _____ h			
❑		from _____ h to _____ h			
❑		from _____ h to _____ h			
❑		from _____ h to _____ h			
❑		from _____ h to _____ h			